

INTERNAL JOB POSTING

Title: Transportation Director

Job Description:

Direct, coordinate, plan, and monitor activities, policies, and procedures related to efficient and secure dispatching, routing, and tracking transportation vehicles carrying freight between Mexico and the U.S.; direct, coordinate, and monitor truck availability and transfer of freight by forecasting transportation volumes and workforce resources and communicate with load planners; serve as contact person for all drivers in order to ensure accurate and complete information regarding logistics of loading, routing, and directions; monitor and track driver events using McLeod trucking software to ensure timely and safe delivery of freight; monitor spending, including invoices for tolls, road expenses, and extra fees, to ensure that expenses are within budget; promote a safe and secure work environment by conducting safety audits to reduce truck-rolls; manage the work of subordinate staff in transportation, administration, and sales to ensure that the work is accomplished in a timely manner; direct investigations to resolve customer issues; and manage customer expectations.

Other Job Requirements:

Must have 4 years of experience as a Transportation Director or a substantially similar position performing the following duties: directing, coordinating, planning, and monitoring activities, policies, and procedures related to efficient and secure dispatching, routing, and tracking transportation vehicles carrying freight between Mexico and the U.S.; directing, coordinating, and monitoring truck availability and transfer of freight by forecasting transportation volumes and workforce resources and communicating with load planners; monitoring and tracking driver events using McLeod trucking software to ensure timely and safe delivery of freight; managing the work of subordinate staff in transportation, administration, and sales to ensure that the work is accomplished in a timely manner; managing customer expectations.

Salary: \$70,000/year

Work Hours: 8 AM to 5 PM

**Employer &
Worksite:** HP Carriers, Inc.
832 Nafta Blvd
Laredo, TX 78045

Apply: Reply by resume to Griselda Narvaez, Business Director
gnarvaez@hpcarriers.com

This notice is being provided as a result of the filing of an application for permanent alien labor certification for the above listed job opportunity. Any person may provide documentary evidence bearing on the application to the Certifying Officer of the Department of Labor, U.S. Department of Labor, Employment and Training Administration, Atlanta Processing Center, 233 Peachtree Street, Suite 410, Atlanta, GA 30303 (404) 893-0101.

Posted By: Name: _____ Phone: _____ Initials _____
Email: _____

Date Posted From: _____ **Date Posted To:** _____

Work Site Posting Location: _____